



Fort Collins
 1525 Blue Spruce Dr.
 Fort Collins, CO 80524
 (970)498-6700

Loveland
 200 Peridot Ave., STE 200
 Loveland, CO 80537
 (970)619-4580

Estes Park
 1601 Brodie Ave.
 Estes Park, CO 80517
 (970)577-2050

ON-SITE WASTEWATER TREATMENT SYSTEM (OWTS) PERMIT APPLICATION

PROPERTY INFORMATION

New System
 Major Repair
 Minor Repair
 Limited Use Wastewater
 Remodel/Upgrade
 Line/Connection

Permit Fees Effective January 1st, 2025

New System: \$1,687.00 + \$23.00 CDPHE Surcharge = \$1,710.00
Major Repair/ Remodel Permit: \$1,177.00 + \$23.00 CDPHE Surcharge = \$1,200.00
Minor Repair Permit: \$657.00 + \$23.00 CDPHE Surcharge = \$680.00
Limited Use Wastewater (Sealed Vault or Composting Toilet): \$810.00
Commercial New & Repair: \$2,467 + \$23.00 CDPHE Surcharge = \$2,490.00
Self-Install: \$315.00 in addition to New System, or Repair fees above. Engineer designed systems may not be self-installed by the property owner.
Site Evaluation: \$205.00 - Only necessary if test pits must be inspected and backfilled prior to applying for system permit.
Accessory Structure/Line Connection: \$190.00

- Fees are payable at time of application submittal.
- Applications must be made in person at one of the office locations listed above.

Property Location: _____ Parcel Number: _____
 Subdivision: _____ Lot: _____ Filing: _____
 Owner: _____ Owner's Current Mailing Address: _____
 Phone: _____ Email: _____
 Applicant: _____ Address: _____
 Phone: _____ Email: _____
 Payee: _____ Address: _____ Phone: _____
 Septic System Installer: _____ Phone: _____ Email: _____
 Lot Size: _____ Water Supply: Private Well Public, Supplier Name: _____
 **Are Test Pits Still Open? (New Systems): _____ Locked Gates/Gate Code _____
 Send Permit To: _____ Mail Email _____
 Building Permit No.: _____ Future Building Permit: No Yes, anticipated date: _____

PROPOSED SYSTEM INFORMATION

*No. of Bedrooms/Design Capacity: _____ (Required) Engineer: _____

Included with Application:

Plot Plan*¹
 Soils Report*
 Design Document*²
 Engineer's Design³

*-Required for all New System, Major Repair & Remodel/Upgrade Permits.

1-A plot plan is required for Sealed Vault permits.

2-A design document is a brief description of the proposed use of the system, calculations for septic tank and soil treatment area size, proposed location of components, and depth to tank and infiltrative surface.

3-Engineer's Design required for systems with percolation rate outside of 5-60mpi range, coarse or rocky soils, bedrock or groundwater within 4' of grade, pressure distribution, and sites with slope of >30%. Requirement for a soil report on major repairs may be waived if a previous report is available for the proposed repair site.

**Note: Test pits must remain open for inspection by Larimer County unless they have already been inspected prior to permit application through a Site Evaluation. A Site Evaluation may be requested prior to the permit but requires a separate fee.