



# ELIGIBLE FACILITIES REQUEST

COMMUNITY DEVELOPMENT | PLANNING

## Eligible Facilities Request (EFR) Definition:

Referenced from Article 9 of the Larimer County Land Use Code. Any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station involving: (i) collocation of new transmission equipment, (ii) removal of transmission equipment, or (iii) replacement of transmission equipment.

Application Fee: **\$673.41**

| APPLICANT INFORMATION  |                |  |
|--|----------------|--|
| Applicant Name:  |                |  |
| Applicant Company:   |                |  |
| Address:   |                |  |
| City:  | State:         | Zip Code:                              |
| Telephone:   |                |  |
| Email Address:   |                |  |
| PROPERTY OWNER INFORMATION   |                |  |
| Property Owner Name:   |                |  |
| Property Owner Address:  |                |  |
| City:  | State:         | Zip Code:                              |
| Telephone:   |                |  |
| Email Address:   |                |  |
| PROPERTY INFORMATION   |                |  |
| Site Address or Parcel Number:   |                |  |
| Property Size (acres):   | Zone District: | Approved Height of Existing Structure: |
| List any conditions of approval for concealment or camouflage and/or other conditions:   |                |  |
|  |                |  |
| ELIGIBLE FACILITIES REQUEST APPLICATION MATERIALS AND REQUIREMENTS   |                |  |
| <p><b>Please submit one copy of this two-page application to <a href="mailto:cell-towers@larimer.org">cell-towers@larimer.org</a>, along with the following submittal requirements:</b></p> <ol style="list-style-type: none"> <li>1. Notarized letter of authorization from property owner allowing applicant to process application and granting legal access to the utilities operating and maintaining the WCF or a copy of the lease agreement indicating the language authorizing the applicant to process the application.</li> <li>2. Site plan (to scale and with dimensions) showing lease area boundary and associated easements, and location of existing and proposed facilities and equipment. Also include Building Facade Elevations or Existing Structure Elevations to scale which clearly show the location of proposed facilities with dimensions and height.</li> <li>3. Narrative indicating how specific requirements of Article 9.6.3. of the Larimer County Land Use Code are being met. This narrative also needs to explain in plain and fact-specific terms describing compliance with the requirements for eligible facilities, specifically that the proposed facility (1) qualifies as an Eligible Facilities Request and (2) will not result in a substantial change. The narrative should state the applicable standards for each issue and discuss the facts that allow the Larimer County Community Development Department to find that the application qualifies for approval under Article 9.6.3. of the Larimer County Land Use Code are being met.</li> <li>4. Engineer certification that the existing tower or base station can accommodate the facilities consistent with all applicable building and safety codes.</li> <li>5. Current photos of the existing tower/equipment</li> <li>6. Attach photo simulations or renderings for concealed towers or equipment depicting compliance, if applicable.</li> </ol> <p><b>**Inaccurate or missing information will delay the review and approval of this application**</b></p> |                |  |
| Applicant Signature:   |                | Date:                                  |



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**PROJECT INFORMATION - TO BE COMPLETED BY APPLICANT - All Sections Must Be Complete**

Describe the request including details, dimensions, and specific information related to the request (number, size, height, and dimensions of existing and proposed antennas, description of existing and proposed equipment):

Describe the existing site including the base station, equipment cabinet, etc. Refer to Section 20.2.6.E of the Land Use Code for Rules of Interpretations and Definitions.

Describe how this request meets any previous requirements for concealment/camouflage (attach photo simulations or renderings for concealed towers or equipment depicting compliance):

|  |            |           |
|--|------------|-----------|
| Is this request located in a public right-of-way (ROW)?<br>(If in ROW, provide copy of master license agreement for use of public ROW) | <b>Yes</b> | <b>No</b> |
|--|------------|-----------|

|   |            |           |
|---|------------|-----------|
| Does this application involve any excavation or location of equipment outside the boundaries of the Site? | <b>Yes</b> | <b>No</b> |
|---|------------|-----------|

|                               |                                    |
|-------------------------------|------------------------------------|
| Height of existing structure: | Height of structure after changes: |
|-------------------------------|------------------------------------|

All current equipment, regardless of carrier, including antennas, base station, equipment cabinets, etc. (label and dimension on site plan and elevation sheets):

| Height | Width | Depth | Setbacks from Property Lines |
|--------|-------|-------|------------------------------|
|--------|-------|-------|------------------------------|

New/replacement equipment – antennas, base station, equipment cabinets, etc. (label and dimension on site plan and elevation sheets):

| Height | Width | Depth | Setbacks from Property Lines |
|--------|-------|-------|------------------------------|
|--------|-------|-------|------------------------------|

| Equipment Type | Model Number | Depth | Noise Decibels |
|----------------|--------------|-------|----------------|
|----------------|--------------|-------|----------------|

**FOR STAFF USE ONLY**

|                        |                     |              |                     |
|------------------------|---------------------|--------------|---------------------|
| <b>Submittal Date:</b> | <b>Case Number:</b> | <b>Date:</b> | <b>Reviewed By:</b> |
|------------------------|---------------------|--------------|---------------------|

|  |  |
|--|--|
| <b>Eligible Facilities Standards Met</b><br><br><b>Eligible Facilities Request Standards NOT Met</b><br><b>(see attached staff analysis)</b> | <b>Approved:</b> _____ <b>Date:</b> _____                                |
|  | <b>Will Require:</b> SP _____ <b>Date:</b> _____<br>ASR _____<br>S _____ |